

This exercise augments classroom discussion on elements of a presentation that make it accessible to a diverse audience, using a recent presentation as a concrete example.

1. List the members of your group below. Underline your name.
2. Referring to the recent presentation attended by the class, briefly describe its (a) title, (b) primary topic, (c) main contribution, and (d) take-home message.
3. List three characteristics of the presentation that best assisted you in understanding the material as a non-expert.
4. List three characteristics of the presentation that most impeded you in understanding the material as a non-expert.

5. Provide five concrete suggestions for making presentations accessible to a diverse audience.

6. Provide five aspects of presentations that cause difficulties to non-experts.