

This exercise augments classroom discussions of writing samples and presentations.

1. List the members of your group below. Underline your name.
2. List five strengths of the sample, providing concrete pointers.
3. List five weaknesses of the sample, providing concrete pointers.
4. Using the ideas discussed in class (or others), provide five important, general suggestions for similar writing.

5. List the five most important guidelines for successful presentations. Provide brief illustrative examples.

6. List five characteristics of poor presentations.