This exercise augments classroom discussion on the beginning and ends of presentations.

1. List the members of your group below. Underline your name.

2. List some desirable properties of the first three and last three minutes of presentations.

3. For each presentation (identified by presenter and title), list:
   (a) the three most important points conveyed,
   (b) three strengths,
   (c) three weaknesses, and
   (d) three concrete suggestions for improvement.
[additional space for answering the earlier question]