This exercise augments classroom discussion on the beginning and ends of presentations.

1. List the members of your group below. Underline your name.

2. List some cues that a presenter may use to highlight the key points to be made at the beginning and end of a presentation.

3. For each presentation (identified by presenter and title), list:
   (a) the three most important points conveyed,
   (b) three strengths,
   (c) three weaknesses, and
   (d) three concrete suggestions for improvement.
   (e) Use of cues, either those from Question 2 or others.
[additional space for answering the earlier question]