

**Today:** Basics contd.; sentences, paragraphs. Textbook Ch. 4–6.

**Next class:** Early stages of writing; references and related work. Textbook Ch. 7, 8.

**Reminders:** • Read assigned material, including problems, *before and after* class. • When providing examples, use original material (authored by you) that illustrates the key ideas and that has appeared, or is likely to appear, in your own Capstone work. • Discuss within your group. • Ask for clarifications.

1. List the members of your group below. Underline your name.
2. Provide an example of a sentence in which the use of the third person is problematic. Rewrite it to fix the problem.
3. Provide an example of problematic use of the passive voice, along with a rewritten version that fixes the problem. Provide another active-passive pair in which the passive version is preferable, along with a brief explanation.
4. In a typical CS Capstone project report, are there places where it is appropriate to use tenses other than the present tense? Identify any such places and corresponding tenses, and provide brief illustrative examples.

5. Provide an example of an excessively long or complex sentence. Rewrite the material to correct the problem.

6. Provide an example of faulty parallelism at a grammatical level. Rewrite the material to correct the problem. Repeat both parts for parallelism at a deeper semantic level. Explain briefly.

7. Provide an example text that is ambiguous or confusing due to its use of “this.” Explain the ambiguity or confusion. Rewrite the text to correct the problem.