

**Today:** Writing workshop.

**Next class:** Writing workshop; bring hardcopies of your current project report.

1. List the members of your group below. Underline your name.
  
2. Outline the hierarchical structure of your report, up to at least one level below sections.
  
  
  
  
  
  
  
  
  
  
3. Indicate the most and least complete sections (or comparable parts) of your report.
  
  
  
  
  
  
  
  
  
  
4. List the three most significant difficulties you encountered in writing your report.
  
  
  
  
  
  
  
  
  
  
5. Among the reports in your group, indicate the one that is (1) strongest and (2) weakest in each of the following aspects. Justify your choices briefly.
  - (a) Introduction;
  - (b) Related Work;
  - (c) Figures and graphical elements;
  - (d) Problem definition;
  - (e) Main descriptions; and
  - (f) Discussion and conclusion.

[additional space for answering the earlier question]

6. List three concrete suggestions for improving your report in each of the aspects of Question 5.

7. List three aspect in which your report needs the most improvement.